



**Department of Planning**  
175 Arsenal Street  
Watertown, NY 13601

Michael J. Bourcy  
Director of Planning

(315) 785-3144  
(315) 785-5092 (Fax)

---

## **MEMO**

Subject: May 2023 County Planning Board meeting  
Date: May 30, 2023

The May 30, 2023 County Planning Board meeting was unable to form a quorum.

Pursuant to General Municipal Law, Section 239m the County Planning Board has thirty days to respond to a referral. Failure of the CPB to respond within the thirty day time period means that the local board is free to make its final decision.